

## Faculty Promotions Calendar

<b>NO LATER THAN</b>	
September 19, 2019	President provides the Union with faculty line analysis and recommended promotional opportunities.
September 26, 2019	Union meets with President to discuss Union's promotional opportunity recommendations and rationale. President provides final number of promotional opportunities to Union Leadership.
October 1, 2019	President or his designee announces number of promotions at each rank.
November 1, 2019	Candidates submit applications to Department Committee.
November 25, 2019	Department Committee submits recommendations and supporting materials to University Promotion Committee (Provost and Senior Vice President's office.)
November 27, 2019	Department Committee sends written notification to each person recommended for promotion; persons not recommended for promotion also notified.
December 9, 2019	Persons not recommended for promotion may appeal to University Promotion Committee.
February 4, 2020	University Promotion Committee meets with President to discuss recommendations.
February 10, 2020	University Promotion Committee submits its final recommendations to President.
February 14, 2020	President notifies UPC regarding final recommendations. UPC sends out the UPC's recommendations to the candidates.
March 1, 2020	President notifies candidates, in writing, of his intent to recommend promotions to the Board of Trustees for approval at the June Board of Trustees meeting.
June 18, 2020	President notifies candidates, in writing, of the Board of Trustees' decisions.

Note: When a contractual or legal deadline falls on a weekend or holiday, the deadline becomes the following business day.